

We are actively seeking a qualified Interim Director who will oversee the daily operations of Mukayuhsak Weekuw. Mukayuhsak Weekuw is a Montessori school operating through Wôpanâak Language Reclamation Project [www.wlrp.org](http://www.wlrp.org) . Mukayuhsak Weekuw serves pre-k and kindergarten age tribal children.

The ideal candidate will be experienced in the field of early childhood development and lead management of the school. The director's responsibilities include supervision of staff and ensuring compliance with EEC licensure requirements.

To be successful as an interim director for Mukayuhsak Weekuw, you should possess excellent interpersonal and communication skills as well as love for children. You must be able to show a solid history of promoting equity, inclusion, and diversity in your career. You should uphold the vision of Mukayuhsak Weekuw with pride and ensure that the school meets the standards set by the state of Massachusetts.

Ultimately, a top-notch Director will determine the needs of the school, protect the health and safety of children, work closely with the head of school.

**Director Responsibilities:**

- Oversee the daily operation of the school.
- Manage staff in collaboration with the head of school.
- Ensure policies and procedures conform to state requirements.
- Ensure that the property is well-maintained.
- Schedule on-going training of teachers.

**Director Requirements:**

- Degree in early childhood development or related field.
- Must meet or exceed **EEC Director 1** Qualifications for Massachusetts.
- Minimum of 3 years classroom experience.
- Successfully pass CORI/SORI/BRC.

**Schedule: Monday through Friday 8:30am-3:30pm; 35 hours**

**Pay: \$27 per hour**

**All qualified applicants please submit resume and cover letter by Tuesday November 2<sup>nd</sup>, 2021 to:**

**Tracy Kelley**  
**WLRP Interim Director**  
[tkelley@wlrp.org](mailto:tkelley@wlrp.org)

Any questions should be sent to [tkelley@wlrp.org](mailto:tkelley@wlrp.org)